

1. SHIP TO

Customer Number (see mailing label) _____
 Name _____
 Title _____
 Department _____
 Organization _____
 Street (No P.O. Boxes) _____
 City _____ State ____ Zip _____
 Phone ____ - ____ - ____ FAX ____ - ____ - ____
 E-mail _____
 Check here if you DO NOT want to receive e-mail promotions & offers.

3. METHOD OF PAYMENT

Purchase Order
 P.O. # _____ Date _____
 Authorizing Signature _____
 Confirming Order
 Bill Existing Account
 Credit Card* (fill out information at right)
 Check Enclosed (prepaid orders)
 Open New Account

2. BILL TO (complete only if different from SHIP TO)

Name _____
 Title _____
 Department _____
 Organization _____
 Street or P.O. Box _____
 City _____ State ____ Zip _____
 Phone ____ - ____ - ____ FAX ____ - ____ - ____
 E-mail _____
 Check here if you DO NOT want to receive e-mail promotions & offers.
 Tax Exemption Number _____
 Contract/Quote/Bid Number _____

4. CREDIT CARD INFORMATION

*For credit card orders, the "Bill To" address must be the address on your statement.
  Visa  MasterCard  American Express  Discover

Account Number _____ Expiration Date _____
 Cardholder's Organization (if applicable) _____
 Cardholder's Name _____
 Authorizing Signature _____
 Street or P.O. Box (must match card's billing address) _____
 City _____ State _____ Zip _____

Item Number	Product Description	Quantity	Color/Style	Unit Price	Total Price

5. DELIVERY INSTRUCTIONS

TO ENSURE PROMPT DELIVERY, CHECK APPLICABLE BOXES BELOW:

Stock Items (Check for rush delivery)

- Overnight delivery*
 Second Day delivery*

Items Shipping by Truck (Check required services)

- Deliver between: ____ & ____
 Standard Delivery Service: End of truck delivery onto your receiving dock only.
 Deluxe Delivery Service: Inside first set of doors with liftgate service.*
 Call before delivery*

Contact Name _____ Contact Phone Number _____

*Additional charges will apply, call 800.603.3536 for details.

SUBTOTAL	
APPLICABLE SALES TAX	
ESTIMATED SHIPPING CHARGES <i>(Actual shipping charges will be billed)</i>	
TOTAL	

Thank you!

Discount Code:

